



Second meeting of the thematic group data collection in Paris, France

19.11.2011 at the rooms of Fentac in Paris

List of attendance

1. **Ulrike Thiel** SHP-E(NI) (Coordinator synthesis notes)
2. **Sona Cermakova** Slovenska hipoterapeuticka spolocnost (notes)
3. **Schoonheydt Fabienne** Handhippo
4. **Brigitte Martin** fentac and Fitram (host)
5. **Kuypers Marie-Thérèse** Handhippo

Missing Members

1. Stanislava Tilesova Stowarzyszenie Strapate Ranczo
2. Stephanie Papendieck Förderkreis Therapeutisches Reiten e.V.

Saturday 19th of November

Begin 9.00 End 17.00

Paper submitted:

Text of project tasks and outcome

Power Point presentation Data Collection and the whole project



The working group Data Collection having a look how in the practice of using the questionnaire and the submission forms developed

Programme:

- Presentation of the state of the art by the coordinator with discussion and development of the tasks and data together
 - What are the tasks of Data collection in connection to the whole project and report and where are the links to the other working groups
 - Reason and target of our surveys
 - Developed submission forms for Data collection and definitions
- Presentation of the Questionnaire and other data submission forms at the computer
- Dividing Tasks and making dates

1. Welcome to the partners by SHP

Before beginning the meeting Ulrike thanks the host-organization FENTAC for their invitation and organization of the meeting

2. Power Point PRESENTATION WITH DISCUSSION



I.



Ulrike reminds on the proposals we have done in the application form of the LDV project and makes the link to what we did and what we have to do now. During presentation of the different points discussion on deferring topics is coming up which we decided to make decisions immediately.

- There should be next to the official Project report **an additional publication of the groups data collection** (and definitions?) Report should be different from the project report and should be disseminated to the important contacts (gathered by the submission form contacts) and the persons having answered the questionnaire. Further to the local and international press.

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- For this publication should be in English , we need to look if **keywords and summaries of surveys etc are done in different languages** if important for the dissemination in one or the other partner country.
- Publication can be distributed in two ways: **(1) electronically (costs)** as PDF files to the people who filled questionnaire, are asking for it. **(2) Summary in AMAT journals of partner countries and FRDI** (same text translated to different languages) and **(3) publication printed to politicians decision maker etc.** from a PDF file can be copied in each partner country for the local price or done central (we have to decide that at the following partner meeting in Belgium) Language English with summary in partner languages and maybe some parts interesting for the individual partners in their language.
- Maximum of this publication should already been prepared before the end of the project. Therefore Ulrike developed a **submission form for text for this publication** and the submissions of text and graphic has to be done in a defined format in order to save time and energy when making the whole publication. These format definitions will be send around before the following partner meeting
- **Presentation of this publication on the outcome of our survey** (and the connection with the whole project) will be as a Power point presentation at the congress of the Polish Hippotherapeutic association on **19 20th of may. In Warsaw** . This was decided because the Polish organization is offering his facilities for data collection and questionnaire for Poland and this project without being in this project. This ssemms a good “deal” for our project.
- A further PR activity of this publication using this Power Point and the printed Publication and Summaries in the partner languages **could be a round table event** with non therapy people - horse riding club and also politicians-. Collect different points, special for different professions. This was suggested by Belgium after having had the dates with Marguerite at the European Parliament.

What we have to correct according to our offer in the application form



WHAT HAVE WE PROMISED TOD DO

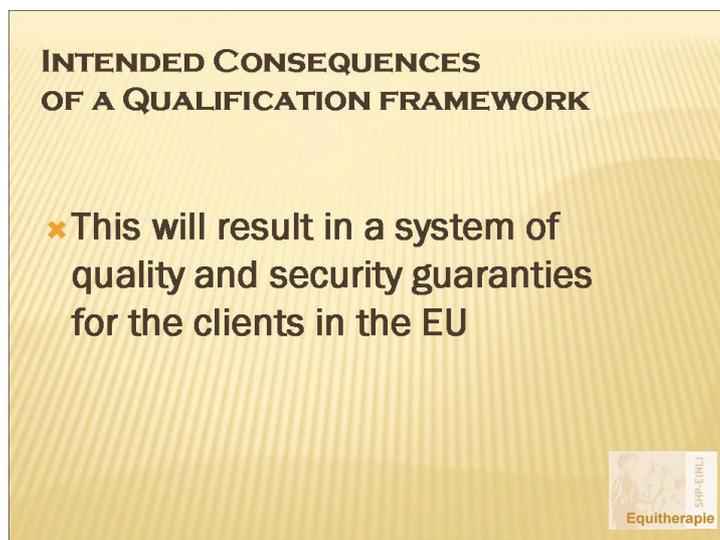
- ✘ The partner project aims on a guaranteed level of identical interventions of quality within the different fields and functions in AMAT in the EU.
- ✘ This can only be realized by conforming training programs to a well defined level of quality and competences that we will research and develop within this project

SIP - EQU
Equitherapie

This point we cannot fulfil immediately and in this project but we can offer the first steps to make clear why it is important to have quality standards and standards for good practice in AMAT and we can offer standards to be taken over by politicians and decision makers.

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(We only speak in this project about Equine mediated Interventions and Activities !!!! We have to correct that in our report from the beginning on.



We need the outcomes of our survey to make clear that there are risks if not a good practice is handled.

- What can be done wrong if it is not done right- WARNING!!! In the first questionnaire study of The Netherlands it was very clear that people who did not have good education mostly underestimate risks physically and mentally . This will be an outcome of the other questionnaires in the other countries as well and is very important to publish.
- People without education are underestimating the risk. Psychic risks are more difficult to define, but we must have attention to that. By looking at the working models of the practitioners we can estimate if there are risks by using wrong or no models, are aware of contraindications etc.
- A list of risk should be made. Each country can ask persons - collecting risk, collect data short form. We need to compare it. Getting things concrete.
- Therefore it is also important to have in our survey which code of ethics risk prevention and indications and contra indications are handled by different organizations and practitioners in AMAT?AAA. These points are covered with the questionnaire in its today form.

Here the steps of our survey we promised to do in order to develop the framework.

THE SURVEY

- ✘ Questionnaire 1
- ✘ Questionnaire 2
- ✘ Submission forms:
 - + Contacts in the field of AMAT
 - + Literature and scientific research in the field of AMAT
 - + Definitions and quality standards of the partner organizations
 - + Definitions used in the field of AMAT



- Questionnaire can also be filled in also by riding teachers and organizations lending horses to AMAT practitioners. or they can get more information. This was a wish of Slovakia and France. We will be adapted in the questionnaire of today.
- Ulrike organized that the survey (and project) will be published in Mensch und Pferd, an important German speaking Journal on AMAT?AAA.with a link to the questionnaire and submission forms. So we can cover the German speaking target group and can collect more data. And be more representative. This journal also will publish the Summary of our survey by Ulrike if we are ready.

AMAT definition (Used in our project.

AMAT DEFINITION

ANIMAL MEDIATED ASSISTANCE AND THERAPY



- ✘ Animal Mediated includes measures for educational, social, therapeutic or rehabilitative activities being carried out by professionals with the help of the animal as subject within the triangular process (the client, the animal and the professional undergo a relation on which the process is based). The involvement of the animal is supposed to be a sort catalysator within the intended process.



- Make a difference between sources of quality. Many criteria's of AMAT definition are the part of quality now.
- What have we promised to do:



Next to the topics we selected in the second partner meeting we also defined a list of criteria to have in our survey at the first meeting (criteria list see attachments) and collected further topics in the forum in order to make comparisons between the practice in the different partner countries and good and bad practice of AMAT in general. The questionnaire and the submission forms together cover all these criteria we decided to have in our survey.

Guaranteed level of identical interventions of quality .

- ✘ ***The partner project aims on a guaranteed level of identical interventions of quality within the different fields and functions in AMAT in the EU.***
- ✘ ***This can only be realized by conforming training programs to a well defined level of quality and competences that we will research and develop within this project***

It could be dangerous to want ONE identical trainings program or identical interventions in all partner countries, because there is a difference in history, development and main interests. We shouldn't ask for **the same form in every country**. We need to clarify at the end of the report: **not identical intervention but well defined overall quality standards!!!**

We have to search out the same base. We have to exchange identical interventions of quality by guaranteed basic level of quality criteria.

Keywords

Unfortunately we received no keywords or keywords of very different quality or structure and no political hot item key words which we talked about at the ath meeting. So they are not in the lists.

- We have to bring there this terms, link to human rights. Politicians have to understand. Here is a good point to do that.
- We have to search the other words and key papers from the EU (parliament)

WHAT DO WE HAVE
WHAT DO WE HAVE TO DO
WHAT DO WE HAVE TO PRODUSE

- ✘ Definitions, standards and qualification systems already existing (organizations)
- ✘ State of the art in the practical fields (survey)
- ✘ Defining the "ideal" framework on basis of our survey, analysis and targets as a project group



Parts of the tasks of data collection to reach our defined goals

THE SURVEY

- ✘ Questionnaire 1
- ✘ Questionnaire 2
- ✘ Submission forms:
 - + Contacts in the field of AMAT
 - + Literature and scientific research in the field of AMAT
 - + Definitions and quality standards of the partner organizations
 - + Definitions used in the field of AMAT



Questionnaire 1- is done

Except the Dutch and German questionnaire the other ones were not representative yet and did not cover all criteria we need.

From the results of the Dutch questionnaire which lead to representative results and was covering different groups of practitioners and AMAT measures there was the second created and many open answers could be supplied by multiple choice. for the second questionnaire.

Questionnaire 2- is more detailed

To make the second more credible we need to contact the same persons that filled the first questionnaire. This depends from country if they want the same persons who filled in the first questionnaire to let them do the second. All partners had since the first meeting of Data collection the time to make plans to whom and how to send the second questionnaire now

If same persons are asked, they should be identified.. If they need to add something is a opportunity for them. This option will be added to the questionnaire.

Submission forms: in addition to the questionnaire:

They cover contacts in AMAT, literature list, definitions and quality standards,.

Leonardo Da Vinci Project

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WE need to make it concrete for both working groups in order to get really comparable definitions and other data submissions. Therefore Definitions and data collection decided to work on these forms together and to use them together.

Need ideas to bring to definitions group. To put the outcomes together :both groups. (Stephanie proposed)

That we did the work to get a bit further..

Literature form (google Docs form)

Ulrike used the well known and very efficient Program of end ENDNOTE 2: which is used in scientific research. To make citations or literature lists. Complete database of literature can be made out of it later on. . There are defined criteria- we take for the literature in the field. So we have a good literature list we can use.and fill up afterwards even if the project has ended. Each partner can use all citations for what they want later on in an efficient way.

Further we made the following submission forms

Submission form for both groups (Data collection and Definitions and for the NA report and the Publication.)

-Definitions, characteristics and quality standards of the partner organisations. a

-Definitions used in the field of AMAT:

to decided we can use for the project.

-We can fill the forms but all other person working in the field too.

A comparison of the quality standards of our partner organizations can be put in a comparable frameworks as used by Ulrike for FATP

Differences in duration and period of training					
	Equitherapist SHP	Riding therapist FÖRDERKREIS	Riding therapist, vaulting therapist OKTR	Ring therapist SGTR	Riding therapist, vaulting therapist DKTHR
	Dutch foundation promoting science-based equitherapy Nederlandse Stichting Helpen met Paarden- Equitherapie Hippo Campu's training Centre Netherland	Society for the Promotion of Therapeutic Riding	OKTR (Austrian Board of Trustees for Therapeutic Riding) Therapeutic vaulting/riding section	SGTR (Swiss Group for Therapeutic Riding)	German Board of Trustees for therapeutic riding
Organisation	Nederlandse Stichting Helpen met Paarden- Equitherapie	Deutscher Förderkreis für therapeutisches Reiten	Österreichisches Kuratorium für therapeutisches Reiten	Schweizer Gruppe für therapeutisches Reiten	Deutsches Kuratorium für therapeutisches Reiten
Duration of training (days/hours) Period (years/months)	600 hours of training 44 course days Distributed over 2 years	475 training units x 45 min, at least two and a half years. At total of ten seminars each lasting several days, a guided work placement	250 training units x 50 mins (not including sports training), 2 x 6 day courses 7 weekends, work placement (supervised) approx. 15 hours Sports training (approx. 10 - 14 days) Possible within approx. 2 years	550 training units x 45 mins Period of 2 years	190 UE training units x 45min., guided work placement Period of 1 Year
Description	EAT Equine Assisted Therapy	EAP Equine Assisted Psychotherapy	EAC Equine Assisted Coaching	EAA Equine Assisted Activities	EAL Equine Assisted Learning
Organization	PEGASUS Artevelde-Hogeschool Gent, Belgium	EAGALA (Equine Assisted Growth and Learning Association) USA, Europa	'Equicoaching' Belgien	Indiana Horse Council (USA)	Cartier Equine Learning Centre, Canada
Duration of training (days/hours) Period (years/months)	105 hours of training 12 - 15 course days Distributed over 2 years	2 levels having 3 course days each	9 training days	No information available	First level lasts 7 weeks No information available about hours of training. Levels 2 and 3 are advanced courses.

DIFFERENCES

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between good and bad practice can be covered by comparing combinations of the named criteria:

DIFFERENCES

- × Duration of training
 - + (days/hours) Period (years/months)
- × Basic profession
- × Equestrian qualification
- × Therapeutic assistance during therapy
- × Equestrian assistance during therapy
- × Training
 - + Supervision yes/no
 - + Group process yes/no
 - + Practical project yes/no
 - + Theory exam yes/no
 - + Practical exam yes/no
- × Code of ethics yes/no
- × Personal relationship between therapist and horse yes/no
- × Personal development, feedback yes/no
- × Supervised work placement
- × Preparatory seminar
- × Qualification of the main lecturers
- × Self-awareness yes/no

- × Therapeutic concept
- × Therapy model
- × The therapy horse
 - + Selection of the therapy horse
 - + Schooling of the therapy horse
 - + Training of the therapy horse
 - + Which of the horse's abilities are used
- × Horse's function in the process
- × Horse's role in the relationship triangle
- × Is the relationship triangle used as the basis of work?
 - + Moving on the horse
 - + Moving with the horse
 - + Relationship with the horse
- × Therapy structure
- × Therapy settings
- × Transfer model from therapy to everyday life

SHIP-E(NL)
Equithérapie

PW differences in duration and period of training, used therapeutic model, function of the horse etc.....

- Criteria which will tell about differences about different approaches. Should be the most of our framework.
- What are the problems you see in your country: open question in questionnaire
- So we have an idea of the problems
- **STEPS TO DO: SURVEY**
- *Survey to gather info on the situation in each country*
- *Comparing the situation in all countries*
- Selecting the main criteria for approved qualification

Fabienne: not every country has training, Ulrike: do we have qualification based on training? If not they need to fix them

Differences and discussions have to be in our report. This minimal qualities should be defined . We can get info from questionnaire. We need some qualifications or it's not good work, not safe and small quality

Minimal reason why the equithérapie should be more efficient and better, different.

At the moment of the results from questionnaire are clear- meeting between both groups should be hold and decided.

EXISTING CONCEPTS ON QUALITY CONTROL AND REGISTRATION

Gathering the concepts of quality registration. Already existing (by internet survey in addition to questionnaire)

Detecting the overall framework

Defining minimal qualities of good practise

LOOKING AT COMPAREBLE ATTEMPTS

STEPS TO DO: SURVEY

- ✘ Survey to gather information on the situation (Organizations and field) in each country
- ✘ Comparing the situation in all countries
- ✘ Selecting the main criteria for approved qualifications



LOOKING AT COMPARABLE ATTEMPTS

- ✘ FATP
- ✘ ISAAC.....
- ✘ International organizations Animal Assisted Interventions
- ✘ Our Partner organizations
- ✘ Other organizations in the Field
- ✘ Private companies in he field
- ✘ Interne Survey



...

Stephanie has got most of them already and will to put into the form Ulrike sends her known definitions directly in the submission forms to her. She has gathered more than 130 pages of definitions with sources in the meantime. What is necessary and fits into our project will be submitted by submission form to make it comparable within our framework.

Discussion:

All countries should have equal part of submission? Is this realistic? Decision: some countries could do more, and they work should be published. There will be some parts which will be not covered, some points cannot be covered by all organisation. That can be in the report, because it would not be OK to leave information gathered in some countries away, just because in other countries we did not get these information's. We should well try to get the minimum necessary information by all countries and partner organizations.

Further procedure

If we have all info of our submission forms especially on definitions, so we can have for the first time a good overview at the theoretical and practical practise in the different countries.



COOPERATION OF GROUPS DATA COLLECTION AND DEFINITION

We have to look if it does not make sense to put definitions and data collection together- have meeting together. To put information together: which will be in our final report. Working groups might save us a lot of energy.

MAIN TOPPICS :

Report to NA

Dissemination

Publication

Reaching politicians

We need to coordinate together, so we don't all write the same. It will spare time and is important to put all data's together.

Suggestion Following meeting of group Data Collection in January both groups together (?)

We need to assure every partner organisation has the data collected and evaluation made. So would be better to do the meeting after we get the data. **Both groups will meet after Belgium partner meeting.** To decide who meets with whom and where when we need to have more information.. This has to be done with most possible efficiency. SHP offers its facilities for one meeting, because there is internet for everyone to work on and there are more rooms to work in smaller groups also.

Meeting with Ana Styruminska in Poland - she is going with the project. To help with data collection Anna is a extra that has developed. Anna is giving her opportunities to the project The next meeting with Anna - it should be consulted with all members Ulrike did more than planned to help Poland. Ulrike is making the lecture in Poland. She wants to help to get the results from each country.

Discussion

The position of Stana in Data Collection

Till now Stana has not attended one meeting of the group Data collection .Belgium opportunity offered by Ulrike and Agnes to go to Poland twice was an extra. It was I great job for all. To get

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data from Poland as well. But remember that it is the task of Poland to make Data collection in Poland run and finished.- all group members agreed. The groups also agreed that Stana as member of Data collection and as fully involved partner organization with the same amount of motilities and money as the others should be at the meetings of data collection and has her responsibilities to do the data collection part in the same way as all other partner organizations. .

Speaking about common expenses:

We have to talk openly about finances. what do we find common and what not. At the following partner meeting each partner should prepare a paper including his activities and costs to make the comparable and decide which costs have to be common costs and which not.

3. SUBMISSION FORMS

WHAT WE NEED TO GET FURTHER

- ✘ Information of the requirements of all partner organizations
- ✘ In informatons on good and bad practice in the field
- ✘ What are the problems, do we have sollutions to offer?
- ✘ Forming our Project standpoint on good an bad practice (in qualification and quality control)
- ✘ Filling in our part in the created framework

SHIP-EMU
Equithérapie

The following forms have been made

1. LITERATURE SUBMISSION FORM:

- this form is open for everybody
- to add the date of submission is important, to find the data's back
- all answers could be send as excel file by Ulrike
- everybody can choice if he wants to add more detailed

- *-IMPORTANT to ADD/change in the form:*

- remove star from volume field
- „I want to correct my older submission field “in case of making mistake
- „Language of literature field “references in case of literature available online: web page, that it can be controlled

2. CONTACT DATABAsE SUBMISSION FORM: For politicians, or people/ organizations scientists.... working in this field.

3. DEFINITIONS SUBMISSION FORM:

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- before submitting a central definition, it should be decided which form will be submitted
- is possible to add information but not to make changes,

4. QUESTIONNAIRE FORM:

- -Questionnaire is divided to different parts according to the content.
-3 forms of questionnaire distribution:
On SHP homepage
ON own homepage
Send per Mail- resending a link to the respondents
- Ulrike will give the opportunities To the homepages Each country decides which form of transmission is more comfortable and efficient for use.
- -Introduction will be the same as before (questionnaire 1). Introduction has to be the same in every language.
- Everyone has to use the same link and then the data's will automatically go together
- the EXCEL file with filled in answers will be sent to the partners, so each partner can look at the answers. Is for us to decide when the excel file will be sent (frequency).Ulrike suggests once per week during collecting of Questionnaires and then after the end. Ulrike will send the excel file.

Translation to other languages. Ulrike sends the English file to all data group members - they send the translations to Sonja, Ivana and Ulrike to create one questionnaire in:

German

Dutch

French

Polish

Slovakian

- All partners get the text –once as Questionnaire (PDF) and once as text file. The whole text can be put first to google translation. Then small manual changes have to be made. To improve the translation especially on terms of AMAT.
- Make a one copy of the English questionnaire per language and the text is changed from English to the used nlanguage while having the whole questionnaire structure still in used. This will be done by Slovakia. NL makes the Dutch Questionnaire themselves. The versions have to be sent first to check to the data representatives. After check Sonja will send all them to Ulrike. and she sends the links to all partner organizations and then they can use their questionnaire in their language while all data come together at Ulrike in Excel.
- Ulrike sends the Excel Data to all partners during and after collection of Questionnaire Data.
- Ulrike and Veronica already prepare analysis coming week, so that after finishing the data collection the analysis can be done immediately by prepared SPSS analysis. (this is a statistical package for analysis in the social sciences) Veronica will do her thesis on tis topic as well and has as well help from university.

WE have to be strict in the dates, not has much time to work left.

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- If we decide today what we we want in- we will get all the forms electronically workable the coming week (week 47) (with all changes and filling ups we decided at the meeting)
- The English text of the questionnaire will be sent within the following week as well to start translation
- Each partner has to tell how much time is needed for translation and sent to Slovakia to put in electronic version
- For collection of Questionnaire data Ulrike noticed: Better to put for a shorter period (3 to 4 weeks with good announcement on beforehand and then reopen for 5 days for the last persons who forget to do it in time.
- Translations: from Dutch was done in 1 day- 6 hours. Good to cooperate with translation, maybe ask people who are not interested in project if they can understand.
- Our target is to have most of the analysis already done when meeting for the coming partner meeting in Belgium. If there is another meeting necessary for Data collection before we met in Belgium we will talk over with definitions as well. ...

WHAT TO DO NEXT:

- As soon as everything is clear (all forms are ready) Marguerite and all the partners should be informed. Link to forms will be sent week 48 on LDV list
- Everyone should send definitions for the definitions group (In Skype there can be opportunity to be informed about usage of submission forms (date should be decided in cooperation with Stephanie) This has to happen in week 48
- Sub definitions in the definitions form should be submitted within week 47 otherwise the form cannot be finished begin of week 48
- Submit Special key words for literature submission (within the following week) week 47
- Questionnaires will be sent to Sonja until half of December (before week 50)
- Questionnaires should be ready till the end of the year, so answers will be collected until end of January 2012 and fist analysis can be ready at partner meeting in Belgium
- A list of risk should be made. Each country can ask persons - collecting risk, collect data short form. We need to compare it. Getting things concreter. Before week 50

The following forms (links to these forms) will be published begin of week 48 on LDV List

- **Submission form Contacts** in the field of AMAT/AAA (open to submit contacts fr dissemination and contacts)
- **Submission form Literature and scientific research** in the field of AMAT/AAA (open form to LDV members but also other selected persons addressed per mail by partner organizations)
- **Submission form: Definitions of terms and models** in the field of AMAT/AAA (open to all members of the teams of partner organizations)
- **Submission form for activities of partner organizations** in the field of AMAT/AAA (has to be filled in by stakeholders of partner organizations only)
- **Questionnaire: Practice and organizations in the field of AMAT/AAA** (open link Translated into all partner languages and handled per mail and link from one original Google docs document)